



VOYAGE

2017 Summer Employment Program Application

Eligibility

You MUST meet all of the following criteria:

- Be 16-19 years old as of April 1, 2017 and
- Able to obtain a work permit (you are authorized to work in the United States) and
- If male AND over the age of 18, registered for selective service as required and
- Have significant or multiple barriers to employment. Barriers to employment include: lack of previous paid work experience; having one or more disabilities; poor school performance; low English proficiency; teen parenthood; living in a household that receives public assistance, is low income, resides in public housing; living in a neighborhood with high poverty rates; involvement in the juvenile justice system; receiving services from a case manager; living in foster care or a group home; identify as LGBTQ; and/or homeless.
- **Return completed application no later than March 10, 2017.**

Application Submission

Rules

- Only completed applications (with signatures and required documents) will be accepted.
- You must provide proof of age when you submit your application. Please make a copy and do not provide us with the original. Proof of age documents include: Unexpired NC ID Card, Driver's License, U.S. Passport, Permanent Resident Card, Birth Certificate.
- Complete the application in blue or black ink.
- Completed applications are not guaranteed acceptance into the VOYAGE program.

After Acceptance

If you are accepted into the VOYAGE Summer Employment Program, you will need to present original legal documents proving your work eligibility during your orientation. We will require you to show the following:

- Original Social Security Card
- Photo ID (Current State ID, Current School ID, SF City ID Card, Permanent Resident Card)
- Proof of Age (Original Birth Certificate, Passport, Permanent Resident Card)

If you do not have these documents, you should start the process of obtaining them ASAP:

- **Social Security Office:** (866) 964-6227
- **NC State ID:** (910) 251-5747
- **Birth Certificate:** please contact the hospital in which you were born

Application Checklist

Only completed applications will be accepted. Please double check that you meet all eligibility requirements and have followed all directions prior to submitting your application.

Program Eligibility	
	I will be 16 to 19 years old on April 1, 2017.
	I am eligible to work in the United States.
Application Components	
	I have completed the application in BLUE or BLACK ink.
	I have signed and dated the Youth Commitment section
Additional Documents	
	I am attaching a copy of a document that shows Proof of Age.
Submission	
	I am turning in the application before April 1, 2017.
	I have started to gather my work eligibility documents.

Personal Identification

Please print neatly and use BLUE or BLACK ink

Legal First Name	Legal Middle Name	Legal Last Name	
Adopted English Name (optional)		Date of Birth (Month-Day-Year) ____-____-____	Age
Home Address			
Home Phone # () _____-_____-_____		Cell Phone # _____-_____-_____-_____	
Permanent Resident # (if applicable) _____-_____-_____-_____		Social Security Number _____-_____-_____-_____	
How did you hear about VOYAGE? Who referred you?		Email Address	

Demographics

Have you been a VOYAGE intern before? <input type="checkbox"/> Yes <input type="checkbox"/> No		Did you fail a Math or English class this year? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Have you ever had a job before? <input type="checkbox"/> Yes <input type="checkbox"/> No		Was it in the last 3 months? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, how much were you paid?
Name of School	Current GPA	Current Grade Level	High School Graduation Date Month __/Year _____
Activities (Sports, Clubs, Groups, Programs)			
Gender <input type="checkbox"/> Female <input type="checkbox"/> Male <input type="checkbox"/> Transgender			
English Proficiency <input type="checkbox"/> Fluent <input type="checkbox"/> Somewhat Fluent <input type="checkbox"/> Not Fluent			
Other (check all that apply) <input type="checkbox"/> Disabled <input type="checkbox"/> LGBTQ <input type="checkbox"/> I financially support my family <input type="checkbox"/> I am a parent			
Do You Have an Individualized Education Program (IEP)? <input type="checkbox"/> Yes <input type="checkbox"/> No		Reason for IEP	
Juvenile Justice <input type="checkbox"/> I have a Probation Officer Name _____ Phone _____			
Case Management <input type="checkbox"/> I have a Case Manager Name _____ Phone _____			

Where Do You Live (Please Check All That Apply)

Family

Single Parent Household

Foster Home

Group Home

Homeless

Self-Supported

Family Income Information *Please have your parent/guardian assist you*

Circle any of the following forms of government assistance/programs that anyone in your household receives:

TANF Food Stamps SNAP SSI GA Public Housing

How many people live in your household? _____

How many people in your household have fulltime employment? _____

What is the combined total annual income of everyone in your household? *Please check one.*

<input type="checkbox"/>	\$0-\$10,000
<input type="checkbox"/>	\$10,001 - \$20,000
<input type="checkbox"/>	\$20,001 - \$30,000
<input type="checkbox"/>	\$30,001 - \$40,000
<input type="checkbox"/>	\$40,001 - \$50,000
<input type="checkbox"/>	\$50,001 - \$60,000
<input type="checkbox"/>	\$60,001 - \$70,000
<input type="checkbox"/>	\$70,001 and above

Ethnicity *This will not affect your application. Please check the ethnicity you identify with.*

<input type="checkbox"/>	African American	<input type="checkbox"/>	Hispanic/Latino	<input type="checkbox"/>	Asian
<input type="checkbox"/>	Other Black _____	<input type="checkbox"/>	Middle Eastern	<input type="checkbox"/>	South Asian
<input type="checkbox"/>	Caucasian/European	<input type="checkbox"/>	Pacific Islander	<input type="checkbox"/>	Multiracial
<input type="checkbox"/>	European Other _____	<input type="checkbox"/>	Native American	<input type="checkbox"/>	Other _____

Home Language

Do you speak a language other than English in your home? If so, what language do you speak?
If you speak English at home, please leave this section blank.

Summer Schedule

Please write in any weekly commitments you will have this summer (including summer school, sports, music, lessons, counseling, classes, babysitting, religious commitments) and the time you are committed to attend.

For example, write "Summer School 8am – 12pm" or "Take care of my brother 3pm – 4pm"

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY

Summer Vacations *Please list dates of vacations you are planning to take this summer*

Date You Leave	Date You Return

Extra Information

Are there any neighborhoods or areas you do not feel comfortable or safe in?

What is your career goal or desired occupation?

Mode of transportation to Worksite Private vehicle Public Transportation Walking

Do you have any physical disabilities or require any special accommodations to complete tasks?

Parent/Guardian Information

Name of parent or guardian	Relationship	Parent/guardian phone number
Occupation		

References

Please list one community member and one school official who is familiar with your work and/or character.

Reference name	<input type="checkbox"/> School Official <input type="checkbox"/> Community Member
Phone number () - - - -	Email address

Reference name	<input type="checkbox"/> School Official <input type="checkbox"/> Community Member
Phone number () - - - -	Email address

Youth Commitment

By signing below, you are acknowledging the following:

- I am committing to attend all workshops and working all of my scheduled hours this summer.
- I am aware that I will be expected to exhibit professionalism, punctuality, and responsibility throughout the program.

Youth Signature _____ **Date** _____

Applications are due to BRC staff or designated school official **no later than March 10, 2017**. If you have any questions about this application or the VOYAGE Summer Employment Program, please feel free to contact Brian Blake at **brian.blake@brcyez.org**. Applications may be delivered to the BRC office at the Hemenway Center at 507 McRae Street between 9:00-5:30 Monday- Friday.